6th February 2026

Minutes of a meeting of the Witney Allotments Association North (WAA North) Committee held on 9th February 2026 at 6:30pm at Diane's house.

Item	Discussion	Actor
1	Present: Brian Bloomfield, Richard Bourget, Diane Newsham, Rosie Trinder Councillor Rachel Crouch attended the first part of meeting.	
2	Minutes of the last meeting The minutes of the meeting held on 6th October 2025 were approved. DN will arrange for the minutes to be added to the website.	DN
3	Matters arising There were no matters arising.	
4	Financial update NP was contacted for an update on the WAA bank balance but no reply was received.	
5	Waiting list There are currently 237 names on the Waiting List.	
6	Site Reps Reports a. Hailey Road – BB b. A vacant plot has recently been let. There were three problem plots – one has been handed back and is available to be offered to a new tenant. RT will contact the next person on the list for HR and pass on the details to BB if they are interested in taking up the plot. Two other plots are a cause for concern but the recent weather means that BB has not seen anyone on site to speak to about them. c. Newlands – RT There are now 41 plots on Newlands, made up of 7 full plots and 34 half plots. RT is keen to keep the existing full plots rather than create any more half plots. One plot has been vacated and the plot holder of another plot is moving to that one. Their old plot will soon be available for a new tenant. Another has been split into two half plots – one half has been taken on by the original plot holder and the other half is in the process of being let to a new tenant. The Estate Manager of Wood Green school is looking at cutting the trees on their boundary (they last carried this out in 2021). RT has emailed Councillor Duncan Enright regarding the trees / hedges on the boundary on the trackside between Newlands and Madley. The fencing on the Kingsfield Crescent has still not been replaced as WTC no longer has an Estates Manager in post.	RT

	RT advised that she had completed a Level 3 course in GDPR. She also advised separately that she has carried out training in First Aid, CPR and an external defibrillator course. d. Windrush Place – RB Two plots have recently been let – RB to chase up the TAs. One plot is still a mess and has not been re-let as the intention was to split it into two half plots but this may now be reconsidered. Another plot has been recently vacated and RB will offer it to someone who has rejected a previous plot he was offered. RB will make him aware that he will not be offered a third plot if he decides not to accept this one. A parent of a Home School Education group has approached WTC about obtaining an allotment for the children within the group to look after. A raised bed has become available on WP and DN will email her to arrange a meeting with RB on site to look at the raised beds.	DN / RB
7	Structure Applications: WP Plot 37A Application for a pergola and greenhouse was approved. RB to pass on the paperwork to RT	RB
8	Any Other Business CRC advised that WTC no longer has an Estates Manager in post. The job has been advertised and interviews will be held soon. CRC agreed to contact Highways with a request for a disabled parking bay on the road outside Newlands for a plot holder who needs to be able to park close to the site. CRC advised that WTC had agreed to fund some raised beds for Lakeside. Tenancy agreements RT advised that there are some missing TAs, especially for people who have more than one plot. A TA should be held for each plot, not each person, and site reps have been asked to try to obtain TAs for those plots. It was agreed that if a change of address is advised, a new TA is not necessary as the email notification can be attached to the original TA. Weed letters Following discussion on the update from the C of M meeting re standardised letters, site reps feel that the lack of guidance from the C of M on this matter leaves site reps open to bad publicity and although they want to be able to carry out evictions when necessary, they are concerned with the lack of support from the C of M. An ongoing issue regarding two plots that has in the past been referred to the WAA Chair and WTC will not be dealt with by the site rep because of the above. Update on C of M meeting re proposed split and the way forward It was fed back to the committee about the C of M rejecting the idea of a full split of the two committees. Discussion covered the fact that the C of M committee is made up of three members representing just over 90 members and two members	

	representing around 160 members. This was felt to be an unequal representation of our members and their views. It was agreed to bring to the AGM a proposal to further advance the two current committees by making each committee responsible for their own finances with their own Treasurer. This would also make representation on the C of M more balanced. BB to draft a proposal to take to the C of M / AGM. If this proposal is to be successful, site reps and WAA North committee members will need to be very proactive in encouraging plot holders to attend the AGM.	BB
9	Date of Next Meeting The next meeting will held on 18th March at 6.30pm at Diane's house.	

Diane Newsham
Secretary WAA(North)