

6th November 2022

Minutes of the meeting of the Witney Allotments Association (WAA) Committee held on 31st October 2022 at 7:30pm at Barry's house.

Item	Discussion	Action								
1	<p>Apologies Andy Church, Dave Barber, Rachel Barber</p>									
2	<p>Minutes of the last meeting The minutes of the last meeting were accepted as a true record of the meeting held on 20th September 2022.</p>									
3	<p>Matters arising BJ advised that WTC have not made any further progress on identifying new allotment sites. WTC have been given the inventory of tasks to be carried out at all sites by the contractors working on behalf of WTC. They have confirmed that all jobs requested will be completed, but cannot confirm a timeframe.</p>									
4	<p>Treasurers Report Report received by email</p> <table data-bbox="199 1025 702 1176"> <tr> <td>Current balance</td> <td>£11,415.27</td> </tr> <tr> <td>Rent reserve</td> <td>£ 5,633.00</td> </tr> <tr> <td>Other restricted grants</td> <td>£ 500.00</td> </tr> <tr> <td>Working capital</td> <td>£ 5,282.27</td> </tr> </table> <p>RB has been in contact with Tanya Mulraine-Allen who will be taking over as Treasurer. They have arranged to meet up in early November to begin handover process. The official handover will take place at the AGM.</p>	Current balance	£11,415.27	Rent reserve	£ 5,633.00	Other restricted grants	£ 500.00	Working capital	£ 5,282.27	
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5	<p>Waiting list and available plots There are currently 212 names on the waiting list. The updated list has now been posted on the WAA website. The site reps to send up-to-date tenant lists to EL and DN. MK, EL and DN are meeting to update the Lakeland tenants list.</p>									
6	<p>Site Reps Report</p> <p>a. Hailey Road Plot 32b is still vacant and BB is still trying to re-let it. BB to give last chance to the person who it has been offered to. Plot 8A, the half plot next to the communal plot, has being used to clear problem plots on the site. The rubbish will be burnt in a bonfire at a site event on 5th November. The plot will then be ready to re-let in four weeks. The plot holders of the two plots causing concern at the last meeting have been spoken to by BB. One of the plot holders has made a good start at clearing his plot. The second is concerned that his tenancy will not be renewed and it has been</p>									

	<p>suggested that, as it is a very large plot, he will be offered half of the plot and should decide which half of the plot he wants to retain. Another plot holder is to be emailed about his unkempt plot.</p> <p>BJ to write a letter to a plot holder causing problems on the site.</p> <p>Hailey Road tenants now have a monthly get-together and BJ will send a well-done letter to the plot holder who organises the events. There was a request for a light on the communal shed and a solar panel will be purchased by BB to power a light.</p> <p>b. Newland BF advised that, although he wants to relinquish his role of site rep, he is happy to stay on as site warden.</p> <p>There are three plots causing concern. One plot holder is considering reducing his plot to a half plot. BF is going to speak to a second plot holder who has two half plots and suggest he goes down to one half plot. BF and BJ are to visit the third plot holder as ill health has meant that the plot has been neglected.</p> <p>The site mower is in need of repair again. It was decided to look for a new mower for Newland and, if one could be sourced at a good price, a second one could be purchased for Hailey Road which would need to be stored elsewhere until the Hailey Road site is secure.</p> <p>c. Windrush Place</p> <p>One plot may need support due to current circumstances and Barrie Fenton is going to discuss the possibilities with the current tenants and report back via the Chairman.</p> <p>The Halloween get-together for all plot holders was very successful. It was a lovely community event attended not only by plot holders but also local people from the estate.</p> <p>d. Lakeside MK reported that one plot holder had done a wonderful job on their plot and BJ will send a letter to acknowledge the progress made.</p> <p>MK previously reported that not all walkways and fences on the site are being maintained. She will highlight on the site map all walkways that need clearing and send out a group email to all plot holders and ask that the walkways are cleared by 31st March 2023 at the latest. MK to ask DB for the Lakeside distribution list.</p>	<p>BB</p> <p>BJ</p> <p>BJ</p> <p>BB</p> <p></p> <p></p> <p>BJ</p> <p></p> <p>MK / DB</p> <p></p> <p></p> <p></p> <p></p>
7	<p>Items for Discussion</p> <p>1. DN reported that the new lap top does not have anti-virus software. BJ agreed to upload anti-virus programme.</p>	<p>BJ</p> <p>DN</p>

	2. The request for a site to house a beehive was rejected as the WAA and WTC do not permit beehives on allotments. DN to advise the decision to the enquirer.	
8	Structure Applications: Plot 70 Lakeside Polytunnel & shed 2.5m x 2m was approved subject to the combined area of both structures being no more than 2.5m x 2m. DN to advise plot holder of decision.	DN
9	Any Other Business Despite approaching recent winners, the Best Plot cup has not been tracked down so it was agreed to purchase a replacement. The Best Plot Competition will awarded a £20 garden voucher for the best plot on each site and the overall winner will receive £50. It was therefore agreed to purchase four National Gardening vouchers x £20, one for each site winner and one x £30 to be given to the overall winner to make their total up to £50. WTC have confirmed that their eventual aim is for all WAA sites to be upgraded and standardised to try to match the facilities at Windrush Place.	BJ DN
10	Date of Next Meeting. Monday 6 th March as a pre-AGM meeting. The AGM will be held on Monday 3 rd April at Witney Bowls Club.	

B Jessel

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Chairman of the Witney Allotments Association (WAA)