

Witney Allotment Association

Minutes of meeting held on: 10th July 2018 GB House.

Members present		Chair: Geoff Branner / Treasurer: Margaret Eadle / Secretary: Claire Johnson , Barry Fenton, Dave Barber, Heather	
	Agenda	Notes	Action and by whom
1	Apologies	Brian Bloomfield, Lynne Berry, Row Martin, Tim Brown	
2	Minutes of previous meeting with Matters Arising.	<p>Agreed and signed.</p> <ul style="list-style-type: none"> Mary Killick was present at June meeting No update on the lease Database required for managing waiting list etc. We now have a phone. 07846699389 	DB
3	Weed Watch Site Reports from site reps/site concerns.	<p>July (Yearly Weed Watch– last week to judge for Best Kept Allotment)</p> <ul style="list-style-type: none"> New weed watch letter sent out in June <p>Photos are being taken of plots – WW and BKA.</p>	BF, GB,MK CJ
		<p>N – 8b (tenant given up) LS – 11a, 34b, 40(needs clearing), 53 (CJ to phone) 64a(CJ to phone), 67a (termination letter)72 (termination letter non payment and not worked)</p>	CJ
		<p>HR – All okay B Sykes to be approached re 40 and 60</p>	GB
4	Treasurer's Report	<ul style="list-style-type: none"> CJ/RM to be online banking asst. treasurer. <p><u>FINANCE COMMITTEE</u> <u>Non-payers</u>-HR-37B, 26a, LS- 2B, 7B(Phone Mr Cotterell), 16(ME to check) 11a(tenancy terminated) 13 (tenancy terminated) 47(ME to check) 52a (Non payment letter)62 (DB to contact) 63, 67a (termination –non payment and WW)71,72 (termination non payment and WW), 73 (no rent payment). <u>NL</u>-1b(non payment letter), 14a, 14b, 23a</p>	<p>CJ tenancy for Rachel Samson-37b GB to contact plot 26a 32a(nt)</p> <p>Cj to check tenancies for 14b and 23a</p>
5	Waiting List and availability	No-one available to report	
8	A.O.B	<ul style="list-style-type: none"> Outcome of the verbal abuse. Adding a person on to a tenancy. No decision reached. Tenancy agreement does not permit. To go to disputes committee to resolve. LS- Plumber contacted re water problems 	<p>GB</p> <p>GB</p> <p>DB</p>

		Meeting closed Finance Committee: TBA Next Meeting: Sept 5th 2018 7.30pm	
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