

Witney Allotment Association

Minutes of meeting held on: Wednesday 13th January 2016

Members present	Chair: Mary Killick/ / Treasurer: Margaret Eadle / Secretary: Row Martin Claire Johnson /Lynne Berry/ Barrie Fenton / / Val Fisher / Dave Barber		
Notes to be brought forward:	o None		
	Agenda	Notes	Action and by whom
1	Apologies	Geoff Banner / David Mace / /Tim Brown	
2	Minutes of meeting and actions	Agreed and signed.	
3	Treasurer's Report	ME has new cheque book and statement – £7395:69 still unverified to date. Thames Water – charged in Sept to Dec. £315.33 LS/ £128.24 N . – Margaret to continue to investigate – BF to give ME a meter reading. ME to let committee know what it was last session.	BF ME
4	Waiting List	No change to the waiting list. (69 to date) *Half a plot available in April at Lakeside *Half plot available HL 37b.	
5	Weed Watch reports	N/A(Growing season only)	
6	Reports or concerns from site reps.	LakesideS: all full and doing well. MK to add to newsletter re getting locked in at LS . MK & DM keep regular weed watch together. Newland: Barrie was kindly thanked for picking up the shattered greenhouse glass on a plot. Cycle racks –WAA have recognised the need – open to discussion re location. Changed code for gate at N and RM to inform the tenants when BF has done this – WTC and Fire/Police also need to be informed when it has been changed. Hailey Road (HL): Mr B- thank you for listening to our concerns and dealing with them.	MK RM
7	Pest Control	HL – last year pest control were called due to residents requests. . CJ has been in constant contact with the pest control company – has done one visit and will continue to visit. There are 5 traps set. £145 call out fee – suggestion was made to have a constant visitor to ensure the problem is kept at bay. Pest Control Company seems to think there is no issue. CJ to ask about a contract with drop ins 4-6 weeks. Suggestion is that we keep him on a retainer on a regular basis for all sites.	CJ
8	Matters Arising	<ul style="list-style-type: none"> Hedge at N has been partially replanted last year to thicken the base – hedge was trimmed by tenants and council last year. The hedge is the responsibility of the WTC not WAA and we can only 	MK

		<p>request that is pruned harder. MK is going to request further pruning of the hedge via John Hickman (WTC) when the new hedging has taken hold and thickened.</p> <ul style="list-style-type: none"> • Toilets on sites – MK has looked into the finances. It is felt HL and N should have a compost toilet. Who is going to take responsibly MK to send info on compost toilets to the committee. Collection of thoughts are welcome as to where to site and who would maintain them at the AGM. • Bulk seeds – Combination planting idea from RM loved by committee and RM will talk RM. about it. 	<p>MK</p> <p>RM</p>
8	A.O.B.	<ul style="list-style-type: none"> • AGM – MK to contact Methodist Church re a meeting room for AGM in May. • RM has ordered Free wild seed packs from Kew Gardens arriving in May for each site to encourage a wild flower area to share amongst all 3 sites. • DB has purchased an industrial petrol strimmer and accessories for WAA to be stored with BF to be available for any tenant to use – DB will write a waiver before it can be used by tenants. • Agreement of proposed new tenancy agreement GB/CJ/RM are going to write the draft agreement to be handed out for comments at the AGM. • Banking details to be given to tenants to either them to pay directly into the bank or on the day of the AGM. • It was agreed no change to the rent for 2016 for LS and N however rent increase was not implemented at HR, so there will only be an increased charge for HR this year of £3 which will be £21 for a full plot to bring in line to reduce the disparity between plots. 	<p>MK</p> <p>RM</p> <p>DB</p> <p>ME/RM</p>
<p>Meeting finished: 9.05 pm</p> <p>Next meeting: Thursday 25th February – The Blue Boar 7.30pm</p>			