

Witney Allotment Association

Minutes of meeting held on: Thursday 25th August 2016

Members present		Chair: Mary Killick/ Vice-Chair Geoff Branner / Treasurer: Margaret Eadle / Secretary: Row Martin / Val Fisher / Claire Johnson, Lynne Berry, Dave Barber/Tim Brown.	
	Agenda	Notes	Action and by whom
1	Apologies	Barrie Fenton/Dave Mace.	
2	Minutes of previous meeting with Matters Arising.	<p>Agreed and signed</p> <ul style="list-style-type: none"> • Matters arising from minutes – issue with 6b resolved and tenant left and new tenant found. • Nothing from the plumber on LS to date. (HR plumber possibility) • Notice board still to be delivered at MK. Twice the size of A1 = A0. • John Hickman of WTC has sorted the gate at LS. • All rents are now up to date. • Minutes agreed. Place on website. 	<p>DM/MK</p> <p>GB/MK</p> <p>VF</p>
3	Treasurer's Report	Balance £ 8345:47p from July. Still waiting for final water bill.	ME
4	Waiting List and availability	<p>Around 70 on the waiting list.</p> <p>Plot available at Newland – LB meeting someone since 2013.</p> <p>Possible full plot at LS at end of session.</p> <p>Half plot at LS available at end of session.</p> <p>Half a plot available from now at LS.</p>	LB
5	Weed Watch Reports from site reps/site concerns.	<p>N – Generally looking good. One plot looking better after letter to tenant.</p> <p>HR- All looking good. One half plot not been worked to the full by new tenant – site rep to keep an eye.</p> <p>LS – Some plots are need of a letter. MK is looking into the plot boundary fence – TBD at a further meeting. Walkways etc must not be obstructed – MK to inform tenants – 2 post rammers are available. (HR/LS)</p>	RM/MK
8	A.O.B	<ul style="list-style-type: none"> • Post rammer for Newland to be purchased – stored with site rep. • Manure – farmer has approached BF – 15 tonnes for HR/N and 30 for LS. for a set price of £120 per 15 tonnes. GB – to enquire about the free via a contact and delivery. TBC when GB has confirmed. • BF has checked the strimmer and all working. • Site wardens – HR has one applicant – no pay but free plot. LS to have 2 site wardens. Adverts going out for other plots. Proposed and passed that site wardens will be prioritised on the waiting list. GB to 	<p>GB</p> <p>BF</p> <p>GB/VS/LB</p>

		<p>send standard letter to site reps if interested. VS/LB at N. MK/TB at LS.</p> <ul style="list-style-type: none"> • Sheds to be placed for storage at all sites (plots available at HR and LS) letter to Newland re community project. • GB – BBQ to be bought for each site. £60 to be spent. • Di Blackman from W.H.S. To ask if anyone has any spare gardening and tools/plants to give local families in need to give to site reps and MK to hand to Di Blackman. VS to put on website. • Green manure – a free packet of green manure to be handed out at all attendees to the AGM after the talk re green manure. • Trophies – GB – It was agreed highly commended medals to be given on top of first and runners up for each site – to be confirmed who gives these and what conditions they are given. • King Seeds catalogues coming soon MK to write Autumn newsletter. • TB recommended that we have really useful boxes to store them – to be placed on the noticeboard, 	<p>GB</p> <p>VS</p> <p>RM</p> <p>GB</p> <p>MK</p> <p>TB</p>
<p>Meeting finished: 9.15 pm.</p> <p>Next meeting: Thursday 24th February 2017 – 7.30pm.</p> <p>AGM –Wednesday 3rd May 2017. Booking of venue – MK/ME. TBC.</p>			