

# Witney Allotment Association

Minutes of meeting held on: Wednesday 13<sup>th</sup> April 2016

|                        |  |  |                               |
|------------------------|--|--|-------------------------------|
| <b>Members present</b> |  | Chair: Mary Killick/ / Treasurer: Margaret Eadle / Secretary: Row Martin / Barrie Fenton / Dave Mace / Val Fisher / / Tim Brown, Claire Johnson, Lynne Berry, Dave Barber.   |                               |
|                        | <b>Agenda</b>  | <b>Notes</b>   | <b>Action and by whom</b>     |
| 1                      | <b>Apologies</b>   | Geoff Branner  |                               |
| 2                      | <b>Minutes of previous meeting with matters arising.</b> | Approved and signed and sent to Val for website.   | RM                            |
| 3                      | <b>Treasurer's Report</b>                                | Balance £6676.46 today.  |                               |
| 4                      | <b>Waiting List and availability</b>                     | Total of 63 people on the waiting list.<br>Interest from a tenant re Curbridge to be advised to contact the WTC. To be taken off the website.  | VF                            |
| 5                      | <b>Weed Watch reports in growing season.</b>             | Not applicable.  |                               |
| 6                      | <b>Reports or concerns from site reps.</b>               | -New tenants on all sites. Lynne still contacting people to fill available sites and site reps showing people around.<br><b>Newland</b> – Permission given for greenhouse. Plot 21a.<br><b>Hailey Road</b> – letter to Mr B to say thank you for work on plot.<br>*Letter to 41a plot to ask if using the plot.<br><b>Lakeside</b> – Permission given for greenhouse to erected-plot 56.<br>27 has become one plot.<br>One ½ plot available.   | RM                            |
| 7                      | <b>Pest Control</b>                                      | Report states no pest problem on Hailey Road and will need no further visits.<br>Lakeside has a hole on the fence – MK to speak to Council.  | MK                            |
| 8                      | <b>A.O.B</b>   | <ul style="list-style-type: none"> <li>• Skip collection at Newland caused damage to Madley Brook Lane and caused a mess- MK to contact council.</li> <li>• BF can organised manure to be delivered to all sites - £150 for a load of 15 tonnes. (£600 for a years supply potentially)</li> <li>• DB handed out proposed tool hire agreement. DB to contact NSA for advice on insurance etc. hire will include the fuel which will be provided. BF to be responsible for fuel. Tool agreement to be available on website or sec to send out to tenant. Receipt to be given when deposit paid. DB to</li> </ul> | <p>MK</p> <p>BF</p> <p>DM</p> |

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|   |  | <p>purchase safety equipment. * Next step to seek advice before it is made available. BF should have free rent for accepting the storage of equipment/fuel etc.</p> <ul style="list-style-type: none"> <li>• Winner cup to be presented by the former holder of the cup.</li> <li>• New tenancy draft to change to state preferred materials are non-glass for H&amp;S point of view WAA has no liability if a tenant chooses to use horticultural glass.</li> <li>• 2 tenants have sent in comments on the new draft agreement. Changes to be handed out at the AGM.</li> <li>• Rent increase – comments have been considered and it was agreed the rents will stay the same for the following year 2017. Lakeside half plot should be half the price of a full plot to be discussed at the AGM for 2017 onwards.</li> </ul> <p>AGM – Methodist Church – Wesley room.</p> <p><b>RENT COLLECTORS</b></p> <ul style="list-style-type: none"> <li>• LB/VF/BF – Newland</li> <li>• ME/C - Hailey Rd</li> <li>• MK/DB – Lakeside</li> <li>• ME to provide money bags with receipt.</li> <li>• Certificates for tenants</li> <li>• MK to get gift vouchers.</li> </ul> <p>Committee to be there at 6.00pm.</p> |  |
| <p><b>Meeting finished:</b> 9. 44 pm<br/> <b>Next meeting:</b> AGM - May 4<sup>th</sup> – Wesley Room - 6.00 pm<br/> Next meeting – Thursday 12<sup>th</sup> May - The Blue Boar – 7.30pm</p> |  |   |  |